

**BI 310 - Preparing and Presenting God's Word**  
**Saturdays // Church Auditorium // Time: 9:30 – 11:30am**  
**October 10th – November 14th, 2009**

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### **Course Description**

Preaching and teaching God's Word is the greatest privilege that a Christian could ever have. When we present God's Word, we want to make sure that we are presenting it in a way that people can understand and comprehend. At the same time, we want to make sure that we are being true to the Scripture and not mishandling the Word.

In this class, each student will learn how to prepare a message or lesson from God's Word in a way that is true to the text, yet it is laid out in a way that people can grasp the truths being presented.

This is **not** a class just for men or for those who want to some day pastor. This is a class for men **and** ladies who desire the practical tools to present God's Word with simplicity, clarity, and doctrinal soundness.

In this class, I will be sharing the actual tools and procedures that I use when preparing lessons from God's Word.

### **Course Objectives**

Students will gain an understanding of the tools needed to prepare a lesson from God's Word.

Students will gain an understanding of how to prepare yourself before you ever begin preparing your actual lesson.

Students will gain an understanding of the importance of a proposition and how to construct it.

Students will gain an understanding of how to do a word study for a given text.

Students will gain an understanding of how to find the main points in your Bible text and how to develop those points into an understandable outline.

Students will gain an understanding of how to develop an introduction and conclusion.

Students will gain an understanding of the different kinds of illustrations that can be used and the proper way to use them in a lesson.

Students will have the opportunity to develop several lessons and have Pastor Dan give advice and input.

**Required Textbook - The Bible (King James Version)**

**Course Requirements**

Taking four tests and one final exam

**Grading System**

Grades will be calculated on the following basis:  
Five tests at 20% each

**Course Outline**

**Session 1**

Class expectations  
Preparing yourself to teach God's Word  
Various kinds of lessons and how to decide which style to use

**Session 2**

Test # 1  
Deciding on your text  
How to do a word study

**Session 3**

Test # 2  
The most important step in lesson preparation - the forming of your proposition  
Brainstorming the "Hows" and "Whys"

**Session 4**

Test # 3  
Developing your outline and main points  
Putting the meat on your major points  
Avoiding common pitfalls in lesson preparation

**Session 5**

Test # 4  
The importance and purpose of the introduction  
How to write your conclusion

**Session 6 - Final Exam**

The importance of methodology

Illustrations and their proper use  
Final exam

### **Attendance Policy**

Attendance will be taken at every class and will be recorded. Students are only allowed one absence since this course only has six classes. Tests can be made up by coordinating with the teacher.